



COMPETENCY RECOVERY

What is “Competency Recovery”?

- A way to make up or improve a target grade in order to receive a 3 towards the competency and/or credit requirements. Especially for upper school students who need a 3 or higher in order to earn credits towards graduation.

When would a student need to do Competency Recovery?

- If a student receives a 1 or 2 for a target, they may choose to initiate a competency recovery plan including assignments and/or projects.

How do I know if I need Competency Recovery?

1. For annual promotion requirements, have you met 75% of course competencies at a 2 or higher?
2. For Upper School students, have you met 25% of required learning targets per year with a score of a 3 or 4 in the previous trimester?
3. For Lower School students, do you have any learning targets with a score less than a 2 in the previous trimester?

Competency Recovery Process*

1. Contact the School Counselor to discuss the competency recovery plan within 2 weeks of report cards.
2. School counselor, student and teacher will develop a plan for making up summative assignments/projects as needed.
3. Complete and Submit Competency Recovery Contract.
 - a. Contract needs to be initiated within 2 weeks of report cards.
 - b. Work must be completed with 2 weeks of completed contract.
4. Once assignments/projects have been completed
 - a. Submitted to the teacher by the due date on the contract. Work will not be accepted after the contract due date.
 - b. The teacher will grade and assess the students work and resubmit grade.
5. Target Tracker and report card will be updated to reflect the change by the School Counselor.

***The following policy change will be in effect for competency recovery work for Trimester 2.**

Competency recovery for work completed between November 30 - March 12 will require that students have completed all formative assignments for the learning target(s). If formative work for the learning target is not all complete prior to the end of the trimester, students will not be eligible for competency recovery on summative work for the learning target.



COMPETENCY RECOVERY CONTRACT

STUDENT NAME: _____ STUDENT GRADE LEVEL: _____

TRIMESTER: _____ CLASS: _____ TEACHER NAME: _____

LEARNING TARGETS FOR COMPETENCY RECOVERY (INCLUDE CURRENT SCORES):

ASSIGNMENT(S) TO BE COMPLETED

TARGETS

DUE DATE:

In order to obtain competency recovery I, _____ (Student Signature)

agree to complete the above assignments by the due date.

Date Distributed to: Teacher _____ Parent _____ Student _____